

TESIS

**DESKRIPSI JABATAN DAN SPESIFIKASI JABATAN SUB DINAS
PEMBERANTASAN PENYAKIT MENULAR DAN SUB DINAS PENYEHATAN
LINGKUNGAN DINAS KESEHATAN KABUPATEN TABANAN
BERDASARKAN ANALISIS JABATAN**



I GUSTI KETUT ARISUTA

**PROGRAM PASCASARJANA
UNIVERSITAS AIRLANGGA
SURABAYA
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**Untuk Memperoleh Gelar Magister
Dalam Program Studi Administrasi dan Kebijakan Kesehatan
Pada Program Pascasarjana Universitas Airlangga**



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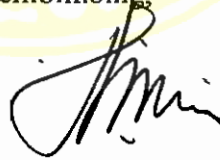
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ABSTRACT

Structural Job Description and Specification Based and Job Analysis at Sub Office of Elimination of Contagious Disease and Sub Office of Environmental Health, Health Department Of Tabanan District

I Gusti Ketut Arisuta

This study is aimed to design job description and specification based on job analysis at Sub Office of Elimination of Contagious Disease and Sub Office of Environmental Health, Health Department of Tabanan District.

This research uses job analysis from results of “in-depth interview” and “check list” regarding competence / authority, main duties and activities purposively performed by Sub Office of Elimination of Contagious Disease and Sub Office of Environmental Health, Health Department of Tabanan District. Respondents for this research consist of all structural and non structural officials ; 13 respondents from Sub Office of Elimination of Contagious Disease and 12 respondents from Sub Office of Environmental Health.

From 85 authorities in the health division according to Tabanan District Decree No. 868 year 2000, a number of authorities has been identified Health. Then, from main duty and function according to Tabanan's District Decree No. 282 year 2001, we obtained description of main duties and function as well as a list of activities that should be conducted. From the description mentioned above, grouping and sorting was carried out to form a draft of job description for Sub Office of Elimination of Contagious Disease and Sub Office of Environmental Health.

From those mentioned above, grouping and sorting was performed to form a job description and specification from Sub Office of Elimination of Contagious Disease and Sub Office of Environmental Health, which essential for each official holding a structural position in this offices.

Keywords : Job Description, Job Specification, Job Analysis.